

**Education Committee Agenda**  
*Coatesville Area Senior High School Auditorium*  
**February 12, 2019 - 6:00 PM**  
*(1<sup>st</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert J. Fisher  
**BOARD MEMBERS:** Henry J. Assetto and Robert T. Marshall, Jr.  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

**APPROVAL of MINUTES**

Approval of the January 8, 2019 Education Committee meeting minutes. (*Enclosure*)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**AGENDA ITEMS**

- A. Out-of-State Field Trip Request – Drumline Competition**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request to attend an out-of-state drumline competition, as presented. (*Confidential Enclosure*)
- B. Out-of-State University Site Field Trip Request – 10<sup>th</sup> Grade Students**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request for an out-of-state university site visit, as presented. (*Confidential Enclosure*)
- C. Robotics and S.T.E.M. Pilot Club Request – C.A.I.H.S.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request for two pilot clubs, Robotics and S.T.E.M, as presented. (*Enclosure*)
- D. Robotics and B.R.I.D.G.E.E. Pilot Club Request – C.A.S.H.**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the request for two pilot clubs, Robotics and B.R.I.D.G.E.E., as presented. (*Enclosure*)
- E. Public Performance Request – Gospel Choir**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the gospel choir’s request for a public performance, as presented. (*Confidential Enclosure*)
- F. School Calendar – 1<sup>st</sup> Draft**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the first draft of the 2019-2020 school calendar, as presented. (*Enclosure*)
- G. Student Teacher/Intern/Practicum Placements**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective March 2019 until May 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Jessica Amarant	Emma-Kate Knightly	Scott MS

**H. Student Adjudications: 10001782, 10003087, 10003912, 10005839 and 50000933**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudications for the following students:

10001782      10003087      10003912      10005839      50000933

**INFORMATIONAL ITEM(S)**

- Discipline Committees
- Enrollment Reports for the month ending January 31, 2019 ([Enclosure](#))

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Operations Committee Agenda

Coatesville Area Senior High School Auditorium

**February 12, 2019 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Ann Wuertz  
**BOARD MEMBERS:** Brandon J. Rhone  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the January 8, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### **A. Request to Waive Fees – Coaching Victory – Rainbow Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$31,290, for use of the gymnasium to host community basketball off-season programs, as presented. Coaching Victory is willing to pay custodial fees in the amount of \$9,240 for this request. ([Enclosure](#))

### **B. Request to Waive Fees – Coaching Victory – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$31,770, for use of the gymnasium for the Spring and Summer of 2019, as presented. ([Enclosure](#))

### **C. Request to Waive Fees – Coatesville Youth Initiative / Service Corps. Meeting – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$232, for classroom use on Wednesday, February 27, 2019 from 6:00 p.m. to 8:00 p.m., as presented. ([Enclosure](#))

### **D. Request to Waive Fees – Varsity Field Hockey Youth Camp – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$9,282.50, for use of the athletic field(s) and the gymnasium from June 17<sup>th</sup> to June 21, 2019, as presented. The group is willing to pay custodial fees in the amount of \$165 for this request. ([Enclosure](#))

### **E. Request to Waive Fees – PIAA State Playoff Games – C.A.I.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$643.50, for use of the gymnasium as a neutral basketball site for the PIAA State Playoff Games, as presented. The organization is willing to pay custodial fees in the amount of \$363 for this event. ([Enclosure](#))

**F. Request to Waive Fees – Special Olympics – C.A.S.H.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$3,328, for use of the athletic field(s) and football stadium on Thursday, May 2, 2019, as presented. ([Enclosure](#))

**G. Request to Waive Fees – YMWIC Foundation Summer Camp – Rainbow Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees, in the amount of \$5,742, for elementary school math and science camp from June 17<sup>th</sup> through July 26, 2019, as presented. ([Enclosure](#))

**INFORMATIONAL ITEM(S)**

- Food Service Reimbursement/Participation Report for month ending January 31, 2019. ([Enclosure](#))

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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**Policy Committee Agenda**  
*Coatesville Area Senior High School Auditorium*  
**February 12, 2019 - 6:00 PM**  
*(3<sup>rd</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert T. Marshall, Jr.  
**BOARD MEMBERS:** Brandon J. Rhone and Thomas Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

**APPROVAL of MINUTES**

Approval of the January 8, 2019 Policy Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**AGENDA ITEMS**

**A. Policy 810.3. School Vehicle Drivers – 1<sup>st</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 810.3, as presented. ([Enclosure](#))

**B. Policy 138 – Language Instruction Educational Program for English Learners – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to Policy 138, as presented. ([Enclosure](#))

**C. Policy 810 – Transportation – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to Policy 810, as presented. ([Enclosure](#))

**D. Policy 818 – Contracted Services Personnel – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to Policy 818, as presented. ([Enclosure](#))

**E. Policy 918 – Title I Parent and Family Engagement – Revision(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to Policy 918, as presented. ([Enclosure](#))

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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# Finance Committee Agenda

Coatesville Area Senior High School Auditorium

**February 12, 2019 - 6:00 PM**

(4<sup>th</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Thomas N. Keech  
**BOARD MEMBERS:** James Hills and Ann M. Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the January 8, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## AGENDA ITEMS

### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

### **B. Delaware County Community College - Agreement for Open Dual Enrollment Pathway Program**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Educational Agreement for Open Dual Enrollment Pathway Program, as presented. ([Enclosure](#))

### **C. Delaware County Community College – Educational Agreement for College in the High School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Educational Agreement for College in the High School, as presented. ([Enclosure](#))

### **D. Release & Settlement Agreement - Employee #012407**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #012407, as presented. ([Confidential Enclosure](#))

### **E. Release & Settlement Agreement - Employee #011358**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #011358, as presented. ([Confidential Enclosure](#))

### **F. Release & Settlement Agreement - Employee #012879**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for Employee #012879, as presented. ([Confidential Enclosure](#))

### **G. Book Donation – East Fallowfield Elementary School Library and Students**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a donation of 12 books, written by 8 year old Eva Johnson, entitled “*Eva the Afro-Latina*”, valued at \$240. ([Enclosure](#))

### **H. Agreement with ABM Industry Groups, LLC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between ABM and the Coatesville Area School District, as presented. ([Enclosure](#))

**I. Art Partners Studio – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Lease Agreement between Art Partners and the Coatesville Area School District, as presented. ([Enclosure](#))

**J. Church of Coatesville – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Lease Agreement between the Church of Coatesville and the Coatesville Area School District, as presented. ([Enclosure](#))

**K. Pearls Academy – Benner Lease Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement between Pearls Academy and the Coatesville Area School District, as presented. ([Enclosure](#))

**L. The Schrader Group Design Agreement – Kings Highway Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Design Agreement between the Schrader Group and the Coatesville Area School District, as presented. ([Enclosure](#))

**M. Director of Business Administration – Richard Fazio**

**RECOMMENDED MOTION:** That the Board of School Directors approve Mr. Richard Fazio as the Director of Business Administration for a term to begin on or around July 8, 2019 and ending June 30, 2022 at an annual starting salary of \$132,378.00, as presented. ([Enclosure](#))

**N. 2019-2020 Preliminary Budget**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019-2020 preliminary budget, as presented. ([Enclosure](#))

*RESOLVED, by the Board of School Directors of Coatesville Area School District, as follows:*

- 1. The Preliminary General Fund Budget of the Coatesville Area School District for the 2019-2020 fiscal year on form PDE 2028 to the School Board is adopted, as presented. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2019-2020 fiscal year.*
- 2. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.9%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District website an Act 1 Referendum Exception Notice.*

**O. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

- a. CATA
    - 1) Hydutsky, Domenica, Special Education Teacher for Scott Middle School. Letter Dated: 2/6/2019. Reason: Personal. Effective: 4/5/2019.
  - b. CATSS
    - 1) Sweigart, Heather, 6.5 Hour Special Education Aide for Rainbow Elementary School. Letter Dated: 1/23/2019. Reason: Personal. Effective: 2/6/2019.
  - c. EXTRA DUTY
    - 1) Gellner, Jonah, 8<sup>th</sup> Grade Track Coach for Scott Middle School. Letter Dated: 1/24/2019. Reason: Personal. Effective: 1/24/2019.
    - 2) Willard, Tiffeny, Girls' Lacrosse Coach for North Brandywine Middle School. Letter Dated: 1/28/2019. Reason: Personal. Effective: 1/28/2019.
  - d. FEDERATION
    - 1) DePedro, Anthony, B Custodian for the Coatesville Area Senior High School. Letter Dated: 1/15/2019. Reason: Personal. Effective: 1/15/2019.
    - 2) Steward, Nathalie, Food Service Worker for the Coatesville Area Intermediate High School. Letter Dated: 1/18/2019. Reason: Personal. Effective: 2/1/2019.
2. **New Appointments - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

- a. CATA
  - 1) DiIorio, Nicole, LTS English Teacher for North Brandywine Middle School. Posted: 1/3/2019. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Substitute Contract. Degree: BA—English Literature, Arcadia University. Certification: English 7-12. Effective: 2/7/2019. SP4: Approved. Pending 168 Forms.
  - 2) Horne, Dana, Kindergarten Teacher for Reeceville Elementary School. Posted: 12/18/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Grades PK-4. Effective: 2/4/2019. SP4: Approved. Pending 168 Forms.
  - 3) Robinson, Stephanie, Special Education Teacher for South Brandywine Middle School. Posted: 9/24/2018. Salary: \$43,131 (prorated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Education, West Chester University. Certifications: Special Education PK-8, Grades PK-4. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.



b. CATSS

- 1) Matuszewski, Amelia, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 1/22/2019. SP4: Staff.
- 2) McMillan, Imani, 8 Hour Attendance Secretary for Coatesville Area Senior High School. Posted: 8/12/2018. Salary: \$15/hour. Effective: 2/11/2019. SP4: Approved. Pending 168 Forms.
- 3) Miles, Vincent, 5.75 Hour Special Education One-on-One Aide for South Brandywine Middle School. Posted: 8/29/2018. Salary: \$12.50/hour. Effective: 2/6/2019. SP4: Approved. Pending 168 Forms.
- 4) Selinsky, Randi, Special Education Secretary for the Coatesville Area School District. Posted: 10/22/2018. Salary: \$15/hour. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Deck, Susan, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Fichter, Emily, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 3) Frymiare, Carol, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Gredzinski, Kimberly, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Griffith, Karen, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Harvey, Carla, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Kaiser, Amanda, Mentor for Devon Miller for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/11/2019. SP4: Staff.
- 8) Kennedy, Deborah, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Knecht, Melissa, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Loughhead, Paula, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 11) Morris, David, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 12) Nichols, Sean, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) O’Connell, Susan, Mentor for Dana Horne for Reeceville Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/4/2019. SP4: Staff.
- 14) Ollis, Michele, Safety Club Advisor for King’s Highway Elementary School. Posted: 9/12/2018. Salary: \$435 (prorated). Effective: 1/22/2019. SP4: Staff.
- 15) Pacana, Maureen, Mentor for Jessica Canning for Rainbow Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 2/5/2019. SP4: Staff.
- 16) Quattlebaum, Nathaniel, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 17) Reed, Genevieve, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.
- 18) Viscuso, Ashley, ESY Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Willard, Tiffeny, Assistant Lacrosse Coach for the Coatesville Area High School Campus. Posted: 7/1/2018. Salary: \$2950.75. Effective: 2018—2019 School Year. SP4: Staff.
- 20) Wise, Bryan, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2018—2019 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Maloney, Clifford, Principal for Rainbow Elementary School. Effective: 1/22/2019—2/8/2019.

b. CATA

- 1) Gibb, Lauren, Guidance Counselor for the Coatesville Area Senior High School. Effective: 3/11/2019—5/31/2019.
- 2) Lloyd, Mallory, Special Education Teacher for King’s Highway Elementary School. Effective: 2/14/2019—4/12/2019.
- 3) Loescher-Velazquez, Pablo, Teacher for Caln Elementary School. Effective: 3/18/2019—6/7/2019.

c. CATSS

- 1) Warren, Dorothy, 6.5 Hour Special Education Aide for King's Highway Elementary School. Effective: 11/28/2018—2/19/2019.

**4. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

a. CATA

- 1) Henderson, Nancy, move from 6.5 Hour Aide for North Brandywine Middle School to 6.5 Hour Aide for King's Highway Elementary School. 8/27/2018.

**5. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of the following extra duty positions:

1. Robotics Club (pilot) for the Coatesville Area Intermediate High School
2. STEM Team (pilot) for the Coatesville Area Intermediate High School

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

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